



Trade Related Facility



ROLLING CALL FOR APPLICATIONS UNDER THE SADC TRADE RELATED FACILITY (TRF) (January 2016)

Introduction

The SADC Trade Related Facility (TRF) is seeking applications from SADC Member States for programmes/projects to assist them implement commitments made under the SADC Protocol on Trade (STP) and the Economic Partnership Agreements (EPA) between SADC EPA States and the European Union (EU).

The STP Window seeks to ensure a higher level of compliance and implementation of commitments undertaken by SADC Member States under the Protocol on Trade. The EPA Window seeks to facilitate effective implementation and monitoring of the SADC-EU EPA with a view to enhance its potential benefits, particularly in terms of improved trade.

Eligible Member States can apply for funding under STP Window or EPA Window. A combined application can also be submitted.

Who can apply?

- All SADC Member States that had signed and ratified the STP at the time the TRF Programme was formulated, in this case Botswana, Lesotho, Malawi, Mauritius, Mozambique, Namibia, Tanzania, Swaziland, Zambia and Zimbabwe.
- All SADC Member States that belong to the SADC-EU EPA group and have finalized negotiations with the EU, being Botswana, Lesotho, Mozambique, Namibia and Swaziland. South Africa is not included as it is benefitting under a separate arrangement with the EU.

What can be funded?

Projects and activities aimed at fulfilling commitments made under the SADC Protocol on Trade and the EPA between the EU and SADC EPA Group.

Detailed information about the project can be found on the SADC website www.sadc.int (Directorates-Office of Deputy Executive Secretary, Regional Integration-TIFI-TRF)

Technical Assistance in Preparation of Submissions

Member States can approach the FSU to request for specific technical assistance relevant to the conceptualization and preparation of project proposals. A specific template to request technical assistance is attached to this Call for Applications (Section A – Template for Request for Technical Assistance).

Contents of Application package

These should include:

- Application Form
- A Performance Assessment Framework (PAF) matrix (in accordance with the TRF Operational Guidelines).
- *Authentic Sources of Verification for all indicators achieved at baseline (2014).*

Documents attached to this Call

1. Application form (Attachment 1).
2. Detailed TRF Operational *Guidelines and annexes* (Attachment 2) describing the full process of preparing and making project applications.

Indicative Calendar for the Trade Related Facility Call for Applications

This Call for Applications, is a rolling call which will remain open until 16 January 2017, the final deadline for submission of applications. Member States may submit applications at any moment in time. Evaluation of applications will start after the cut-off dates included in the Indicative Calendar for the TRF Call for Applications as indicated below. There are three (3) deadlines provided for in the Calendar, the first being 29 February 2016, the second being 22 July 2016 and the final being 16 January 2017.

	Process/step in procedure	Timeframe (working days)	Deadline		
1	Submit applications by Member States	(latest by) cut-off date	29/02/16	22/07/16	16/01/17
2	Administrative evaluation by the Facility Support Unit (FSU)	+ max. 5 days	07/03/16	29/07/16	23/01/17
3	Notify Member States on administrative evaluation (FSU)	+ max. 2 days	09/03/16	02/08/16	25/01/17

4	Technical evaluation (Evaluation Committee)		+ max. 15 days	30/03/16	23/08/16	15/02/17
5	Complete evaluation report & submit to Steering Committee members (FSU)		+ max. 2 days	01/04/16	25/08/16	17/02/17
6	Meeting of Steering Committee		+ max. 10 days	15/04/16	08/09/16	03/03/17
7	Complete final report of Steering Committee (incl. electronic 'no objection' and signature by Chair; FSU)		+ max. 5 days	22/04/16	15/09/16	10/03/17
8	Notify Member States on outcomes/decisions SC: application rejected/application accepted/application submitted to EUD for verification on use of budget support modality (FSU)	Submit applications to EUD where budget support modality is proposed (FSU), for endorsement of the Steering Committee approvals	+ max. 5 days	29/04/16	22/09/16	17/03/17
9	Signature Financing Agreement by SADC-Member State & start implementation (SADC Secretariat/Member State)		+ max. 20 days	27/05/16	20/10/16	18/04/17
10		EU endorsement to SC approvals of applications under budget support modality (EUD)	+ max. 25 working days	03/06/16	27/10/16	25/04/17
11		Notification to Member States on applications under budget support modality (FSU)	+ max. 5 working days	10/06/16	03/11/16	02/05/17
12		Signature Financing Agreement	+ max. 20 working days	08/07/16	02/12/16	30/05/17

		SADC – MS & start implementation under budget support modality (SADC Secretariat/Member State)				
CONTRACTING DEADLINE (TRF): 28/07/2017						

Submission details

Applications should be made in hard and soft copies to:

Project Manager TRF Facility Support Unit, SADC Secretariat, Plot 54353, CBD MASA Tower, 3rd Floor, Unit 3B, P.O. Box 72 AAH, Gaborone, Botswana

E-mail addresses: registry@sadc.int; ghope@sadc.int

Clarifications and Consultations

For clarifications and consultations on the application process, please contact Mr. Charles Chaitezvi

-Email address: cchaitezvi@sadc.int

-Telephone: 2673915718

A. TEMPLATE FOR REQUEST FOR TECHNICAL ASSISTANCE

Member State	
Name and contact address of TRF Focal Point	
Name of Agency responsible for the implementation of the intervention	
For which window do you intend to submit an application?	<input type="checkbox"/> SADC Trade Protocol Window <input type="checkbox"/> EPA Window <input type="checkbox"/> Both windows (combined application)
Specify intervention area(s) to be supported	Area:
Briefly describe the issues/gaps to be addressed by the application.	
Outline the expected outcomes/outputs of the project to be developed.	
Please identify specific activities to be undertaken by the technical assistance	
Signature:	Date: