



NEGOTIATION PROCEDURE REQUEST FOR BIDS (RFB)

Reference Number: SADC/ICT/2/2020

Title: SUPPLY OF SOFTWARE LICENCES, RENEWALS AND CISCO
SMARTNET

Number of Lots: 5

1. SADC Secretariat is inviting *product partners* and *authorised* resellers *only* to submit a bids for the Supply of the following items

Lot	Item	Qty
1	Renewal only: F-Secure Licences and support (effective 8 Jan 2021)	320 client 60 server
2	Renewal only: Solarwinds Licences and support (Effective Dec 2020)	7 modules
3	Renewal only: PaperCut MF licences and support (Effective Dec 2020)	18 devices
4	Renewal and additional licences: Veeam Backup and replication Software Licence and support (Effective Dec 2020)	10 sockets (renewal) 2 new sockets
5	Cisco Smart Net Total Care (Effective 8 Aug 2020)	1

2. You should send only **one bid** for this requirement. **Bidders may bid for one or more lots and the total prices should be expressed per lot.**

IMPORTANT : INCLUDE RELEVANT DOCUMENTATION BELOW:

1. The Certificate of Incorporation
2. The Trading License
3. Valid Tax Clearance Certificate
4. The PPADB Certificate
5. Banking details
6. Company Profile
7. Minimum of two references where similar service has been provided.

3. Your **bid** should be titled as shown below and addressed to:
“**SUPPLY OF SOFTWARE LICENCES, RENEWALS AND CISCO SMARTNET**”.
Head – Procurement unit
SADC Secretariat
Plot 54385 CBD
Gaborone
BOTSWANA

Late submissions and faxed quotations are not acceptable

5. Bids should be emailed to the following email address:
ictrenewal2020@sadc.int

4. The deadline for submission of your bids, to the email addresses indicated in Paragraph 3 is: **Monday 17th August 2020; 14:30hrs.**

5. Your bids should be submitted as per the following instructions, and in accordance with the Terms and Conditions of the Standard Purchase Order for SADC which is available on request.

- (i) PRICES: The prices should be convertible to the local Pula currency (Include exchange rate to Pula if using foreign currency), including all duties attached to the sale of the *goods* (such as VAT, customs duties, etc) and transport to the final destination.
- (ii) EVALUATION AND AWARD OF PURCHASE ORDER: Bids determined to be administrative (see Paragraph 2,3,4 and 5 and technically compliant to the requirements will be evaluated by comparison of their prices per lot (defined as above). The award will be made to the bidder offering an administratively and technically compliant quotation at the lowest total price for the lot.
- (iv) VALIDITY OF THE OFFER: Your Bid should be valid for a period of 90 days from the date of deadline for submission of quotation indicated in Paragraph 4 above.

8. The software *licenses* are expected to be delivered within 1weeks from the signature of the Purchase Order. Hardware equipment are expected within 8 weeks from date of purchase order.

8. Additional information and clarifications can be requested **in writing**, via email addresses below no later than **Wednesday 5th August 2020; 14:30hrs.**

Email: tenders@sadc.int and tlengoasa@sadc.int; CC: clungu@sadc.int; anguni@sadc.int; *during working hours.*

Sincerely,

VJ.Chingalawa

Name: Mrs Veronica Chingalawa

Title: Acting Senior Officer - Procurement

Date: 17th July 2020

ANNEX 1
TECHNICAL SPECIFICATIONS

LOT 1: F-Secure partners and authorized resellers only (attach evidence)

Lot N°	Project	Description	Qty
1	FCCPSR1INVXCIN	F-Secure Client Security Premium Subscription - Renewal for 1 year (100-499)	350
	FCSPSR1INVXBIN	F-Secure Server Security Premium Subscription - Renewal for 1 year (25-99)	60
	ISA-S01-SA11	ISA Annual Service - Access Silver 8/5 Including Unlimited telephonic and email support and 30x Time Units to be used typically for remote support, investigation and remediation	1

LOT 2: Solarwinds partners and authorized resellers only (attach evidence)

LOT	Modules	Qty
2	SolarWinds Web Help Desk Per Seat License (6 to 10 named users) - License with 1st-Year Maintenance (Annual Maintenance Renewal)	10
	SolarWinds Log & Event Manager LEM30 (up to 30 nodes) - Annual Maintenance Renewal	1
	SolarWinds Server & Application Monitor AL150 (up to 150 monitors) - Annual Maintenance Renewal	1
	Server Configuration Monitor SCM10 (up to 10 Managed Servers) License with 1st-Year Maintenance (Annual Maintenance Renewal)	1
	SolarWinds Network Performance Monitor SL250 (up to 250 elements) - Annual Maintenance Renewal	1
	SolarWinds Network Configuration Manager DL50 (up to 50 nodes)- Annual Maintenance Renewal	1
	Solarwinds Kiwi Log Server (Annual Maintenance Renewal)	3

LOT 3: Papercut partners and resellers only (attach evidence)

Lot N°	Project	Description	Qty
3	ICT	Renewal of Support (Upgrade Assurance) for PaperCut MF printer management software. Customer Details: Support ID: PS107815-3565 Licensed Version: 16 Company: Southern African Development Community. Licensed for: 400 users	18

		Total Licensed Devices: 20 Renewal Period: 12 Months effective December 2020(1 Year) Licensed modules: Print Control Module • Internet Control Module PaperCut Approved Reseller Details: Symbiosis: Email: info@symbiosis.co	
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LOT 4: Veeam partners and resellers only (attach evidence)

Lot N°		Project	Description	Qty
4	a	ICT	Renewal and additional: V-VBRENT-VS-P0000-00 Veeam Backup & Replication Enterprise. - Includes 1st year of Basic Support. 10 Sockets	(10 existing sockets) (2 new sockets)

LOT 5: CISCO SMART NET COVER (Cisco partners only. Attach evidence)

Item No	Project	Description	Qty
a	ICT Unit	Cisco Smartnet equipment renewal for additional 12 months effective August 2020-August 2021. Cisco contract ID: 202679939 (List and include all items in quote. See annex 2 for list of equipment)	1

ANNEX 2

REFER TO THE EXCEL DOCUMENT ATTACHMENT