

TERMS OF REFERENCE (ANNEX1)

SADC/GIZ Project Climate Resilience and Natural Resource Management (C-NRM)

Project number: 2019.2189.9-001.00

Contract 83383944

UPDATE THE SADC BIODIVERSITY STRATEGY AND ACTION PLAN

1. Background and justification

Biological resources are a strategic issue in the Southern African Development Community (SADC). They account for a significant proportion of the region's Gross Domestic Product and are a source of livelihood for the bulk of its citizens. This explains why the maintenance, enhancement or restoration of biodiversity is viewed as a means for achieving the region's socioeconomic development and not as an end in itself. The state of the environment, including biodiversity, is a major determinant of the sustainable and resilient growth and development of the region and impacts on the lives of its citizens. It is against this background that SADC Secretariat developed the SADC Regional Biodiversity Strategy in 2008 and the SADC Biodiversity Action Plan in 2010. These documents act as vehicles for implementing the biodiversity components of the SADC Regional Indicative Strategic Development Plans (RISDP). However, the two documents are outdated and need to be reviewed, updated, and consolidated into one document: the revised SADC Biodiversity Strategy & Action Plan.

The new SADC Biodiversity Strategy and Action Plan should be in line with the Post-2020 Global Biodiversity Framework (including results from CBD COP15), UN Decade for Ecosystem Restoration, RISDP 2020-2030 as well as other relevant existing strategies on Sustainable Land Management, Desertification, Climate Change, etc. The updated document must also be further aligned with National Biodiversity Strategies and Action Plans (NBSAPs), or strategies for the conservation and sustainable use of biological diversity which reflect, inter alia, the measures set out in the Convention on Biological Diversity.

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH supports the SADC Food, Agriculture and Natural Resources (FANR) Directorate through the SADC/GIZ Project "Climate Resilience and Natural Resource Management" (C-NRM) to implement SADC protocols and strategies on environment and natural resources. The C-NRM Project seeks an individual consultant to support SADC Secretariat and Member States, to review the SADC Biodiversity Strategy 2008 and SADC Biodiversity Action Plan 2010, and update them into a consolidated new SADC Biodiversity Strategy and Action Plan 2021 which is in line with the relevant international, regional and national strategies and which considers also the effects of climate change and the recent COVID-19 pandemic.

2. Overall Objective of the assignment

- (a) To undertake a Situation Analysis of the biodiversity status in the region. This will cover two parts (i) Background information capturing main biodiversity conservation and management issues in the region, including relevant aspects on Nature-based Solutions (NbS), Ecosystem Restoration, Sustainable Land Management (SLM) constraints and opportunities in SADC Member States (MSs). (ii) review of the Biodiversity Strategy (2008) and Biodiversity Action Plan (2010) to consolidate them into one new document: Biodiversity Strategy and Action Plan. The situation analysis will be a desk top study

examining and compiling what exists already and will also include collection of data. The consultant will design appropriate questionnaire(s) to send to Member States and relevant stakeholders to gather relevant data; and conduct interviews, via email and virtual meetings with relevant resource persons, for the two parts of the situation analysis,

- (b) Based on the Situation Analysis, to agree with Member States and SADC Secretariat on the main elements for the new SADC Biodiversity Strategy & Action Plan; and
- (c) Based on the agreed elements in (b) above, to develop a revised SADC Biodiversity Strategy & Action Plan

3. Tasks, travels, and deliverables to be performed by the consultant

3.1. The consultant will undertake tasks including the following:

Tasks	Outputs / Deliverables	By date
Prepare an Inception Report covering work schedule with specific tasks, deliverables, and time frames for undertaking the assignment. This should take into account questionnaire(s) for gathering data on (i) background to biodiversity conservation in the region and (ii) review of the biodiversity strategy (2008) and action plan (2010) towards consolidation into one document	Inception report	
Present the Inception Report to a half (1/2)-day virtual inception meeting with SADC Secretariat, Gaborone, Botswana; and agree upon logistical arrangements to implement the assignment, including engagements, if any, with other relevant stakeholders	Inception Report, including agreed roadmap of activities to undertake the assignment	9 August 2021
Collect and review information from SADC Member States, relevant institutions, and the Secretariat's strategic documents that are relevant for the assignment, especially the Global Frameworks such as Post-2020 Global Biodiversity Framework, UN Decade for Ecosystem Restoration, RISDP 2020-2030, NBSAPs, NAPs; SADC Regional Biodiversity Strategy 2008 and SADC Biodiversity Action Plan 2010		
Conduct consultations with SADC Member States, relevant SADC Secretariat Directorates/Units to ensure harmony of efforts among SADC Secretariat Directorates on Biodiversity conservation, and other relevant stakeholders and considering transboundary issues		
Compile a zero draft of Situation Analysis covering (i) biodiversity conservation and management main issues in the region, and (ii) review of Biodiversity Strategy (2008) and action plan (2010) towards consolidation into one document	Situation analysis report	According to inception report
Present the zero draft Situation Analysis report to a half (1/2)-day meeting of Member		To be announced

Tasks	Outputs / Deliverables	By date
States and SADC Secretariat including relevant stakeholders for comments and inputs (virtually in view of COVID-19)		
Incorporate comments and inputs into final draft Situation Analysis report		
Submit to SADC Secretariat final draft Situation Analysis report	Final draft Situation Analysis Report	30 August 2021
Compile zero draft of the revised SADC Biodiversity Strategy & Action Plan (not more than 80 pages incl annexes)	Draft revised SADC Biodiversity Strategy & Action Plan (not more than 80 pages incl annexes)	30 September 2021
Present the above-mentioned zero draft to a virtual 1-day meeting of SADC Member States and Secretariat, for comments and inputs. Secretariat will circulate the draft for comments to Member States, including other relevant stakeholders	Draft Revised SADC Biodiversity Strategy	5 October 2021
Incorporate comments and inputs into the final draft revised SADC Biodiversity Strategy & Action Plan	Draft revised SADC Biodiversity Strategy & Action Plan	
Submit to SADC Secretariat the final draft revised SADC Biodiversity Strategy & Action Plan (align the Strategy & Action Plan to CBD COP15 results)	Draft revised SADC Biodiversity Strategy & Action Plan	30 October 2021
One (1) day to present the final draft revised SADC Biodiversity Strategy & Action Plan to the CBD & CCD National Focal Points (virtually)	Draft revised SADC Biodiversity Strategy & Action Plan	To be announced
Incorporate comments from CBD & CCD National Focal Points meeting	Draft revised SADC Biodiversity Strategy & Action Plan	
Submit final draft to SADC Secretariat	Final Draft of the revised SADC Biodiversity Strategy & Action	27 November 2021

3.2. Duty Station and Travel

The consultant will work from the respective home country; and if travel is required, the consultant is expected to make his/her own logistical arrangements (including for transport, accommodation, visas and permits, etc.). The proposed costs for these travels should not be included in the financial bid, they will be given as a lumpsum by GIZ, out of which costs will be reimbursed against receipts of evidence of travels undertaken. The expected meetings and important deadlines are as indicated in the above tasks table.

4. Period of assignment

The consultant shall not exceed a maximum of **60 working days** to undertake the assignment. The assignment will be spread over the period 26 July 2021 to 27 November 2021.

5. Reporting

The consultant will report to SADC Secretariat and C-NRM Project. The drafts and deliverables shall be submitted in electronic format, in English language to:

- (i) Director FANR and Senior Programme Officer - Environment and Climate Change

- (ii) Project Manager C-NRM and Technical Advisor C-NRM.

6. Qualifications and responsibilities of the expert

The consultant will be responsible for overall management of the assignment and development of the situational analysis and revised biodiversity strategy and action plan 2021. The consultant must have strategic vision thinking and experience of the SADC region.

Qualifications:

- (a) Minimum MSc degree in Biodiversity Management; or Natural Resources Management; Economics; Public Policy, or related field
- (b) Be a Citizen of SADC or Permanent Resident (with valid permit) in the SADC region; with excellent (i) interpersonal relations and communications skills, and (ii) English writing and speaking skills; knowledge of French or Portuguese is an added advantage
- (c) At least 15 years working experience in biodiversity, natural resources sector
- (d) Experience in policy and strategy (vision, mission, and values) development in SADC, related but not restricted to the fields of natural resources economics (e.g. agricultural and natural resources management policy), sustainable biodiversity conservation and natural resources management
- (e) Good knowledge of SADC region's policies, strategies and protocols, and its natural resources including biodiversity conservation and natural resources issues in Southern Africa
- (f) Experience in dealing with highly complex legislative and policy issues pertaining to natural resource economics and management, biodiversity conservation, in the SADC Region
- (g) Experience in leading high-level multi-partner consultative processes and proceedings for meetings related to environment and sustainable use of natural resources and biological diversity and
- (h) Understanding of the role of biodiversity and natural resources in the SADC region's economy towards developing more sustainable methods of their management to ensure sustainability to future generations.

7. Confidentiality

The consultant shall comply with the GIZ General Terms of Contract and shall be mindful of its duty of loyalty and confidentiality connected to this contractual relationship.

8. Requirements on the format of the bid

The structure of the technical proposal follows the following format (max. 5 pages excl. CVs):

Strategy: The consultant is required to

- (a) consider the tasks to be performed with reference to the objectives of the services. Following this, the consultant presents and justifies the approach intended to provide the services.
- (b) present and explain the approach towards **steering** the activities.
- (c) describe the key processes for the services and create a schedule that describes how the services are to be provided. In particular, to describe the necessary **work steps**.

The bid is drawn up in **English** language.

9. Assessment of the consultant

The assessment for the award of the contract shall be based on the evaluation of the Technical Proposal and the expert's CV (70%); and the financial offer (30%).

Please note that the tender targets one expert.

10. Documents to be submitted by consultant**At the moment of bidding:**

- Technical proposal
- 1 CV
- Financial proposal

In case of contract award:

- Physical address
- Bank details
- Tax clearance (where applicable)