

SPECIFIC PROCUREMENT NOTICE

SUPPLY AND INSTALLATION OF BROADBAND INTERNET SERVICES AT SADC CLIMATE SERVICES CENTRE

INVITATION TO BID

Reference Number: SADC 3/5/1/26

Procurement entity: The Southern African Development Community (SADC) Secretariat

Number and titles of lots: One Lot as per below: - (1a.) Broadband Internet Connectivity; (1b.) Network Router; and (1c.) Gigabit (24 ports) Network Switch

Location: Gaborone, Botswana

1. This *INVITATION TO BID* follows the General Procurement Notice that appeared on *SADC Secretariat website April 2021*.
2. The SADC Secretariat herewith invites *companies/firms* to submit Bids to for the following contract(s): *Supply and Installation of Broadband Internet Services at SADC Climate Services Centre*

More details on the scope of the contract(s) provided in the *Bidding Documents* which can be downloaded, free of charge, from the following website: www.sadc.int

The procurement method used for this contract is *Open Bidding* as defined in the *SADC Secretariat Guidelines for Procurement and Grants*, edition *August 2021*, available at the following website: www.sadc.int

3. The *INVITATION TO BID* is open to all *companies/firms* which satisfy the eligibility and qualification requirements stated in the *Bidding Documents*
4. The date and time of submission of the *Bids* to the email address cscinternet@sadc.int indicated in the *Bidding Documents* is **7th January 2022 at or before 10:00 hours local Botswana time**. Proposals received after this time and date, or submitted otherwise than indicated in the *Bidding Documents* shall not be considered and shall be rejected.

All notifications concerning this procurement process, including: modification of the *Bidding Documents*, results of the evaluation or cancellation notices, will be published on the following website www.sadc.int and will also be communicated directly to the bidders.

5. Interested *companies/firms* may seek clarification or/and additional information concerning this contract, only in writing and by latest **17th December 2021 by 10:00 hours local Botswana time**, from the following email: pchifani@sadc.int and copy tchabwera@sadc.int, tenders@sadc.int and mrabemananjara@sadc.int. All requests for clarifications should be sent through email.

Attn: Mr. Purpose Chifani,
Acting Senior Officer - Procurement
SADC Secretariat

CBD Plot 54385
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Botswana
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6. Description of the assignment: Supply and Installation of Broadband Internet Services at SADC Climate Services Centre

Item number	Description	Quantity
1 a.	Broadband Internet Connectivity	36 months
1 b.	Network Router	1 Item
1 c.	Gigabit (24 ports) Network Switch	1 Item

✓/2.