

Assessment grid for the technical evaluation of tenders for small-scale contracts (CV, concept + price)

Organisational unit	1300	Project title	Development of a joint proposal for the SADC Regional Industrial Pharmacy fellowship program ANNEX 2	Date	14/09/22
Officer responsible for the commission	Jan Peter Boettcher (DV)			PN	17.2034.1-010-00
Assessor				Contract no.	83420053

(1) Criterion	(2) Weighting in %	Enter tenderer 1		Enter tenderer 2		Enter tenderer 3		Enter tenderer 4		Enter tenderer 5		Enter tenderer 6	
		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)
1. Qualifications of proposed staff (as per the rules and criteria in the Terms of reference)													
1.1	Expert 1:												
1.1.1	General qualifications												
	- Education	20											
	- Professional experience	20											
1.1.2	Experience in the region/knowledge of the country	15											
1.1.3	Language skills												
	English	5											
	Subtotal for 1.1	60	0	0	0	0	0	0	0	0	0	0	0
1.2	Expert 2:												
1.2.1	General qualifications												
	- Education												
	- Professional experience												
1.2.2	Experience in the region/knowledge of the country												
1.2.3	Language skills												
	Enter languages												
	Subtotal for 1.2	0	0	0	0	0	0	0	0	0	0	0	0
	Total for section 1	60	0	0	0	0	0	0	0	0	0	0	0
2. Appropriateness of the proposed concept (according to the rules and criteria in the Terms of Reference)													
2.1	Execution Strategy	10											
2.2	Cooperation with stakeholders	15											
2.3	Clarity of key processes, milestones and timelines	15											
2.4.													
2.5.													
	Total for section 2	40	0	0	0	0	0	0	0	0	0	0	0
	Technical assessment	100	0	0	0	0	0	0	0	0	0	0	0
	Technical assessment in %		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
3.	Total for financial assessment												
	Overall assessment in %												
= (assessment score for the concept / highest score for the concept) x 35 % + (assessment score for qualifications of staff : highest score for qualifications of staff) x 35 % + (lowest financial bid - tenderer's financial bid) x 30 %													
Specific advantages/risks (see supplementary sheet)													
	Rank												

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.

14/09/22, Faith Mangwanya, Advisor, 1300

Date, full first and last name, function, OU